

Organisation Privacy Notice



Our contact details

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What type of information we have

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Subjective and objective assessments
- Treatments given and treatment plans
- Goal setting

How we get the information and why we have it

All of the personal information we process is provided to us directly by you to be order to carry out the services requested.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- (1) We have a contractual obligation.
- (2) We have a legal obligation.

What we do with the information we have

We use the information that you have given us in order to provide assessment and treatment as instructed by the child's parent or guardian. The information is kept as part of the child's health records in line with the governing bodies requirement.

We may share this information with any organisation or NHS trust that you have explicitly given consent for us to share with. Written consent for information sharing will be gained before it is shared.

How we store your information

Your information is securely stored on a secure storage cloud - Dropbox

We keep all patient data until the child turns age 25. We will then dispose your information by deleting it from the cloud storage. No data is kept in written form or on hard drives.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at childrensphysiodorset@outlook.com if you wish to make a request.

How to complain

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: 0303 123 1113